Admissions and Discharges

Page updated: December 2023

«This manual section has been retained to provide reference to LTC-related billing
instructions for dates of service prior to February 1, 2024. This manual section is not live and
does not reflect current billing policy and should not be referenced when billing for dates of
service on or after February 1, 2024. For current billing instructions as of February 1, 2024,
refer to the appropriate manual section in the Long Term Care Provider Manual.

This section describes admission and discharge procedures for Long Term Care (LTC) facilities.

For the purposes of this section, the term "discharge" includes transfers to another facility, whether voluntary or involuntary. A voluntary discharge is initiated by the recipient or recipient's representative whereas an involuntary discharge is initiated by the facility.

Note: Nursing Facility Level A (NF-A) replaces Intermediate Care Facility (ICF) references, and Nursing Facility Level B (NF-B) replaces Skilled Nursing Facility (SNF) references.

Medi-Cal Long Term Care Facility Admission and Discharge Form (MC 171)

NF-As and NF-Bs are required to complete the *Medi-Cal Long Term Care Facility Admission* and *Discharge Notification* (MC 171) form on admission or discharge of a patient. (See *Figures 1* and 2 on a following page in this section.)

Admission Procedures

On admission to an LTC facility, a Medi-Cal recipient or the recipient's representative must complete the Medi-Cal *Long Term Care Facility Admission and Discharge Notification* (MC 171) form, Parts I and II.

The MC 171 must have the original signature of the recipient. If the recipient's signature cannot be obtained (for example, in the case of a comatose recipient), the recipient's representative must indicate the reason the recipient's signature cannot be obtained.

The facility representative should review the information and submit a copy of the signed form with the initial *Treatment Authorization Request* (TAR).

Supplemental Security Income Recipients

When a Supplemental Security Income (SSI) recipient enters a Nursing Facility (NF), providers must notify a Social Security Administration (SSA) field office of the recipient's name, Social Security Number (SSN) and date of entry. SSI recipients are required to report their status to the provider when entering an NF.

Form Submission to Government Agencies

The LTC facility must retain a copy of the MC 171 for its files and send either the original or a copy to the proper government agencies depending on whether:

- A patient receives Supplemental Security Income/State Supplemental Payment (SSI/SSP). The <u>original</u> MC 171 should be sent to the local Social Security Office. The aid code for these recipients is 10, 20 or 60. A copy of the MC 171 should be forwarded to the local county welfare department. (See the list of County Welfare Departments on the following pages in this manual section.)
- A patient receives aid under any program other than SSI/SSP. The <u>original MC 171</u> should be sent to the local county welfare department. The aid code for these recipients will be <u>other than</u> 10, 20 or 60.

Form Submission Not Required by DHCS, Medi-Cal Eligibility Division

The LTC facility is not required to submit a copy of the MC 171 form to the Department of Health Care Services (DHCS), Medi-Cal Eligibility Division. The Medi-Cal consultant will use the recipient's initial *Treatment Authorization Request* (TAR) as notification of the patient's admission.

Routine or Standing Orders – Hospitals and Skilled Nursing Facilities

Services billed to Medi-Cal that are the result of routine or standing orders for admission to a hospital or NF-B are not payable when applied indiscriminately to all patients. All patient orders, including standing orders for particular types of cases, must be specific to the patient and must represent necessary medical care for the diagnosis or treatment of a particular condition. Claims for routine orders will be subject to audit for medical necessity and will be denied if not justified by the facts relating to the case or if in excess of current patient needs.

The use of routine or standing orders is discouraged by the American College of Surgeons, the California Medical Association, the California Association of Hospitals and Health Systems, the Joint Commission on Accreditation of Healthcare Organizations and the American Medical Association.

Discharge Procedures

The six reasons a recipient is discharged from an LTC facility are as follows:

- A discharge is necessary for the recipient's welfare and the recipient's needs cannot be met in the facility.
- The discharge is appropriate because the recipient's health has improved sufficiently such that the recipient no longer needs the services provided by the facility.
- The safety of the individuals in the facility is endangered due to the clinical or behavioral status of the recipient.
- The health of individuals in the facility would otherwise be endangered.
- The recipient has failed, after reasonable and appropriate notice, to pay for (or to have paid under Medi-Cal), a stay at the facility. Non-payment applies if the recipient does not submit the necessary paperwork for payment or Medi-Cal denies the claims and the recipient refuses to pay for their stay.
- The facility ceases to operate.
 - In the event of an involuntary facility closure, or termination of Medicare/Medi-Cal agreement, DHCS is responsible for arranging the safe and orderly discharge of any Medi-Cal recipients.

When a patient receiving NF-A or NF-B expires or is discharged from an LTC facility, the facility must complete Part III of the MC 171 and submit the original to the county welfare department.

If the patient expires or at least 30 business days prior to the patient's discharge, the facility should update the existing TAR (except for bedhold TARs) and attach a copy of the MC 171 with Part III completed. The facility should submit the updated TAR electronically or to the TAR Processing Center for paper TARs.

Discharge/Death on Day of Admission

If the day of discharge or death is the same day as admission, the day is payable regardless of the hour of discharge or death. If the day of death/discharge is not the same day as admission, the day is not payable.

Notice of Action

The DHCS-issued Notice of Action (NOA) will be delivered to the recipient by mail, electronic format, or hand-delivery when DHCS defers, modifies or denies a request for services, including non-acute Long Term Care services. The recipient then has the right to contest this determination. For more information regarding aid paid pending and a recipient's right to request a state hearing, refer to the *TAR Overview* section in the Part 1 Provider Manual, the *TAR Deferral/Denial Policy (Frank v. Kizer)* section of the Part 2 manual or the "Long-Term Care Information Sheet for Public Assistance and Medi-Cal Recipients (MC 171A)" section on a following page in this manual section.

Long Term Care Facility Information for Public Assistance or Medi-Cal Recipients (MC 171A)

The Long Term Care Facility Information for Public Assistance or Medi-Cal Recipients (MC 171A) form is an information sheet for facilities to use to advise SSI/SSP and Medi-Cal-only recipients of the need to complete the MC 171 (see the "Long-Term Care Information Sheet for Public Assistance and Medi-Cal Recipients [MC 171A]" section on a following page). The form also explains a recipient's Share of Cost and the need to inform SSA and county welfare departments of a change in status.

Ordering Forms

Refer to the *Forms Reorder Request: Long Term Care* section in this manual for ordering information.

Figure 1. Long Term Care Facility Admission and Discharge Notification (MC 171) Form.

State of California— Health and Human Services Agency	Department of Health Services	
MEDI-CAL LONG-TERM CARE FACILITY ADMISSION AND DISCHARGE NOTIFICATION (Instructions and distribution on reverse.)		
I. COMPLETE THIS PORTION FOR ALL ACTIONS		
Patients name (last) (first) (MI)) Name of facility	
Social security number	Address (number and street)	
Note: Level of care is SNF/ICF unless checked here as board and care.	City State ZIP code	
II. COMPLETE THIS PORTION ONLY FOR ADMISSIONS	S	
Medi-Cal ID number (taken from the Medi-Cal card)	Admission date (month/day/year)	
A. Do you have Medicare Part A, Hospital Coverage	E. Admission from:	
☐ Yes ☐ No	☐ Home ☐ Board and Care	
Expected length of stay:	☐ Household of another	
At least one full month after the month of admission	Acute Hospital- Home, B&C, other household immediately	
Less than one full month after the month of admission	prior to acute	
	Acute Hospital— SNF/ICF immediately prior to acute	
C. Medi-Cal is expected to pay over 50% of facility cost of care.	Acute Hospital extended stay— over 30 days	
Yes, beginning with month of, 20	☐ Another SNF/ICF	
No, other insurance, private pay, etc.	F. If known, enter your address prior to facility admission. If	
 D. Current income (check all applicable boxes): 	admitted from an acute hospital, enter your address prior to the	
☐ Supplemental Security Gold Checks	acute hospital admission. (Do not give the acute hospitals address.)	
Social Security Green Checks	Address (number and street)	
Other Income (i.e., railroad, military retirement, etc.)	Address (number and street)	
None	City State ZIP code	
G. Signature of recipient or representative payee or family	member/other:	
Signature of recipient Signature of	of Representative Payee Phone number	
If recipients signature cannot be obtained, please indicate reason in this space.		
Signature of family member/other (Indicate your relationship to the recipient.)	Phone number	
III. COMPLETE THIS PORTION ONLY FOR DISCHARGE	- L	
III. COM ELTE THIS FORTHOR ONE FROM DISCHARGE	B. Date of discharge (month/day/year)	
Reason for discharge:	a. Date of Contract of Marie Contract of C	
□ Discharged to Acute Hospital	C. Medi-Cal ID number (taken from the Medi-Cal card)	
□ Discharged to another SNF/ICF		
Discharged to residence/home of another	D. Complete the forwarding address for discharges other than death:	
Discharged to Board and Care	Name of facility (if not discharged home)	
☐ Discharged to other		
Discharge due to death	Address (number and street)	
	City State ZIP code	
Facility representative signature	Date	
MC 171 (602)	<u> </u>	

Figure 2. Long Term Care Facility Admission and Discharge Notification (MC 171) Form (Back)

I. General Instructions

This form is to be used for each admission and discharge. Please do not use this form for Medi-Cal reauthorizations.

II. Admission Instructions

A. Preparation

Prepare an original and two copies of this form for each SSI/SSP and/or Medi-Cal admission.

B. Distribution

Original: Send to your local social security office for recipients with aid codes 10, 20, and 60.

Send to the county welfare department (see attached list) for all other aid codes.

Copy 1: Attach to the Treatment Authorization Request (TAR) and send to the Department of

Health Services, Medi-Cal field office in your area. It will be forwarded by the

Medi-Cal field office to the county welfare department.

Copy 2: Retain for your file.

III. Discharge Instructions

A. Preparation

Prepare an original and two copies of this form for each SSI/SSP and/or Medi-Cal discharge. Instead of completing a new form, use copy two of the form retained in your file as part of the admissions process. Complete Part III of the form (which becomes the original for the discharge process), and make two copies.

B. Distribution

Original: Send to the Medi-Cal field office.

Copy 1: Send to the county welfare department (see attached list).

Copy 2: Retain for your file.

IV. Explanation of over 50% of cost of care mentioned in item II.C. of this form.

Cost of care is the daily charge per patient excluding any additional services rendered to the patient which are billed separately by other providers (i.e., ambulance, physician, pharmacy, etc.).

For example, if the daily rate is \$30 per day, the monthly charge for a 30-day month would be \$900. If a patient enters the facility during the month of January, and is expected to stay at least one full calendar month after the month of admission (through February), a "YES" response would be indicated for item II.C. if Medi-Cal is expected to pay over \$450 of the \$900 charge for February.

MC 171 (6/02)

County/Coordinator	Telephone Number
Alameda County	(510) 777-2343
Social Services Agency	Fax (510) 777-2310
P.O. Box 12941	,
Oakland, CA 94604	
Liz Blankenship	
Alpine County	(530) 694-2235
Department of Social Services	Fax (530) 694-2252
75 A Diamond Valley Road	
Markleeville, CA 96120	
Cami Chavez, Coordinator	
Amador County	(209) 223-6642
Department of Social Services	Fax (209) 223-6579
1003 Broadway	
Jackson, CA 95642	
Pattie Edmunds	
Butte County	(530) 583-3713
Department of Employment and Social Services	Fax (530) 538-4328
P.O. Box 1649	
Oroville, CA 95965-1649	
Carol Kuopus, Coordinator	
Calaveras County	(209) 754-6447
Social Welfare Department	Fax (209) 754-6724
891 Mountain Ranch Road	
San Andreas, CA 95249-9709	
Connie McLain	(500) 450 04075
Colusa County	(530) 458-01275
Department of Social Welfare	
P.O. Box 370	
Colusa, CA 95932	
Sharon Carvalho	(025) 242 4640
Contra Costa County	(925) 313-1619
Employment and Human Services	Fax (925) 313-1710
40 Dougal Drive	
Martinez, CA 94553	
Daniel Chan	

County/Coordinator	Telephone Number
Del Norte County	(707) 464-3191
Department of Social Services	Fax (707) 465-1783
880 Northcrest Drive	
Crescent City, CA 95531-3485	
Mary Yingst, Coordinator	
Fresno County	(559) 253-9271
Department of Employment and Temporary	Fax (559) 253-9250
Assistance	
4944 E. Clinton Way, Suite 112	
Fresno, CA 93750-0001	
Nancy Gillitzer	
Glenn County	(530) 934-6514 extension 139
Human Resources Agency	Fax (530) 934-6521
P.O. Box 611	
420 East Laurel Street	
Willows, CA 95988-0611	
Lily Montz, Coordinator	
Humboldt County	(707) 476-4714
Department of Health and Human Services	Fax (707) 441-5600
929 Koster Street	
Eureka, CA 95501	
Sany Katri	(
Imperial County	(760) 337-6878
Department of Social Services	Fax (760) 337-5716
2995 South Fourth Street, Suite 105	
El Centro, CA 92243	
Gloria Hernandez, Coordinator	(
Inyo County	(760) 878-0300
Department of Social Services	Fax (760) 878-0266
Drawer A	
Independence, CA 93526	
Pam Joseph	

County/Coordinator	Telephone Number
Kern County	(661) 631-6518
Department of Human Services	Fax (661) 633-7058
P.O. Box 511	
Bakersfield, CA 93302	
Vicki Lay, Coordinator	
Kings County	(559) 582-3211 extension 2227
Human Services Agency	Fax (559) 585-0346
1200 South Drive	
Hanford, CA 93230	
Lupe Macias, Coordinator	
Lake County	(707) 995-4282
Department of Social Services	Fax (707) 995-4340
P.O. Box 9000	
Lower Lake, CA 95457	
Rynda Murdock, Coordinator	
Lassen County	(530) 251-8154
Department of Social Services	(530) 251-8372
P.O. Box 1359	Fax (530) 251-8370
Susanville, CA 96130	
Yvonne Smith, Coordinator	
Karen Wheeler	(500) 000 0070
Los Angeles County	(562) 632-2079
Department of Public Social Services	
14714 Carmenita Boulevard	
Norwalk, CA 90650	
Stephanie Davis, Coordinator	(550) 075 7044
Madera County	(559) 675-7841
Department of Social Services	Fax (559) 675-7603
P.O. Box 569	
Madera, CA 93639-0569	
Marilyn Cheatham, Coordinator	

County/Coordinator	Telephone Number
Marin County	(415) 499-7056
Department of Health and Human Services	Fac (415) 499-6731
Division of Social Services	
P.O. Box 4160, Civic Center Br.	
San Rafael, CA 94913	
John Paul, Coordinator	
Mariposa County	(209) 966-3609
Department of Human Services	Fax (209) 966-5943
P.O. Box 7	
Mariposa, CA 95338	
Shana Long, Coordinator	
Mendocino County	(707) 962-1144
Department of Social Services	Fax (707) 962-1010
P.O. Box 1759	
825 Franklin Street	
Fort Bragg, CA 95437	
Bev Sipila	
Merced County	(209) 385-3000 «extension 5789
Human Services Agency	Fax (209) 383-6925
P.O. Box 112	
Merced, CA 95341	
Kathy Southworth	
Modoc County	(530) 233-6504
Department of Social Services	Fax (530) 233-2136
120 North Main Street	
Alturas, CA 96101	
Pat Wood, Coordinator	
Mono County	(760) 934-3411
Department of Social Services	Fax (760) 924-5431
P.O. Box 2969	
Mammoth Lakes, CA 93546	
Julie Timerman, Coordinator	

County/Coordinator	Telephone Number
Monterey County	(831) 755-4675
Department of Social Services	Fax (831) 755-8476
1000 South Main Street, Suite 308	
Salinas, CA 93901	
Veronica Wells, Coordinator	
Napa County	(707) 253-4598
Health and Human Services	Fax (707) 253-6095
2261 Elm Street	
Napa, CA 94559	
Mike Elroy, Coordinator	
Nevada County	(530) 265-1612
Human Services Agency	Fax (530) 265-7062
950 Maidu Avenue	
Nevada City, CA 95959	
Debbie Parman, Coordinator	
Orange County	(714) 541-7867
Department of Social Services	Fax (714) 541-7855
888 North Main Street, Bldg. 153	
Santa Ana, CA 92701	
Marie Williams, Coordinator	
mwilliams@ssa.co.orange.ca.us	
Placer County	(530) 886-4525
Health and Human Services	Fax (530) 886-4545
MIS Division	
375 Nevada Street	
Auburn, CA 95603	
Penny James, Coordinator	
Plumas County	(530) 283-6460
Department of Social Services	Fax (530) 283-6368
270 County Hospital Road, Suite 207	
Quincy, CA 95971-9126	
Betty Z. Cortez, Coordinator	

County/Coordinator	Telephone Number
Riverside County	(909) 358-3057
Department of Public Social Services	Fax (909) 358-3389
4060 County Circle Drive	, ,
Riverside, CA 92503	
Linda Avila	
Sacramento County	(916) 875-3524
Department of Human Assistance	Fax (916) 875-3789
3737 Marconi Avenue	
Sacramento, CA 95821-4807	
Diane Waite, Coordinator	
San Benito County	(831) 636-4180
Health and Human Services Agency	Fax (831) 637-9754
1111 San Felipe Road, #206	, ,
Hollister, CA 95023	
Antoinette Moreno	
San Bernardino County	(909) 388-0486
Social Services Group	Fax (909) 387-8575
1950 Sunwest Lane, Third Floor	
San Bernardino, CA 92415-8515	
Sharon Williamson, Program Spec. I	
San Diego County	(858) 492-2236
Health and Human Services Agency	Fax (858) 492-2265
1700 Pacific Highway, W401	
San Diego, CA 92101-7439	
Roxanne Brown	
San Francisco County	(415) 558-1953
Department of Social Services, S120	Fax (415) 558-1976
P.O. Box 7988	
San Francisco, CA 94120-9939	
Tom Conrow, Coordinator	
San Joaquin County	(209) 468-8761
Human Services Agency	Fax (209) 468-2399
1111 North California Street	
Stockton, CA 95201-3006	
Donna Yim	

County/Coordinator	Telephone Number
San Luis Obispo County	(805) 781-1903
Department of Social Services	Fax (805) 781-1846
P.O. Box 8119	
San Luis Obispo, CA 93401-8119	
Pauline Barnett, Coordinator	
San Mateo County	(650) 595-7534
Human Services Agency	Fax (650) 802-6490
400 Harbor, Building C	
Belmont, CA 94002-4047	
Gail Akam, Coordinator	
Santa Barbara County	(805) 346-8217
Department of Social Services	Fax (805) 346-8366
2125 S. Centerpoint Parkway	
Santa Maria, CA 93455-1338	
Farrell Kisio, Coordinator	
Santa Barbara County	(805) 346-7162
Department of Social Services	Fax (805) 737-7089
1100 West Laurel Avenue	
Lompoc, CA 93436	
Barry McCampbell, Secur	
Santa Clara County	(408) 441-5371
Social Services Agency	Fax (408) 436-0735
1725 Technology Drive	
San Jose, CA 95110-1360	
Eddie Moth, Coordinator	
Santa Cruz County	(831) 454-4074
Human Resources Agency	Fax (831) 454-4842
1020 Emeline Avenue	
Santa Cruz, CA 96061	
Nyla Noroyan, Coordinator	
Shasta County	(530) 225-5589
Department of Social Services	Fax (530) 245-7630
P.O. Box 496005	
Redding, CA 96049	
Francine, Orr, Coordinator	

County/Coordinator	Telephone Number
Sierra County	(530) 993-6720
Human Services	Fax (530) 993-6767
P.O Box 1019	
202 Front Street	
Loyalton, CA 96118	
Donna May, Coordinator	
Siskiyou County	(530) 841-4323
Human Services Department	Fax (530) 841-2723
818 South Main Street	
Yreka, CA 96097-9905	
Elizabeth Steward, Coordinator	
Solano County	(707) 553-5626
Health and Social Services Department	Fax (707) 553-5651
P.O. Box 12000	
355 Tuolumne Street	
Vallejo, CA 94590-9000	
Janet Stolling, Coordinator	
Sonoma County	(707) 565-5303
Human Services Department	Fax (707) 565-5353
520 Mendocino Avenue	
Santa Rosa, CA 95402-1539	
Tara Smith, Coordinator	
Stanislaus County	(209) 558-2592
Community Services Agency	Fax (209) 558-3310
P.O. Box 42	
251 East Hackett	
Modesto, CA 95353	
Janet Sandoval, Coordinator	
Sutter County	(530) 822-7230 (extension 206
Welfare and Social Services	Fax (530) 822-7212
P.O. Box 1535	
Yuba City, CA 95992	
Davis Nara, Coordinator	

County/Coordinator	Telephone Number
Tehama County	(530) 528-4090
Department of Social Services	
P.O. Box 1515	
22840 Antelope Boulevard	
Red Bluff, CA 96080	
Sandy Bruce, Coordinator	
Trinity County	(530) 623-8224
Health and Human Services Department	Public (530) 623-1265
P.O. Box 1470	Fax (530) 623-1250
#1 Industrial Parkway	
Weaverville, CA 96093	
Diane Darrah, Coordinator	
Tulare County	(559) 737-4660 extension 2107
Health and Human Services Agency	
Public Social Services Branch	
5957 South Mooney Boulevard	
Visalia, CA 93277	
Cheryl Cheek, Coordinator	
Tuolumne County	(209) 553-5730
Department of Social Services	Fax (209) 553-0306
20075 Cedar Road North	
Sonora, CA 95370-5900	
Laurie Moore	
Ventura County	(805) 652-7619
Human Services Agency	Fax (805) 652-7845
505 Poli Street	
Ventura, CA 93001-2632	
Sylvia Pinuelas, Coordinator	

County/Coordinator	Telephone Number
Yolo County	(530) 661-2919
Department of Employment and Social Services	Fax (530) 661-2847
25 North Cottonwood	
Woodland, CA 95695-2979	
Berlita McGrath	
Berlita.mcgrath@ccm.yolocounty.org	
Yuba County	(530) 749-6321
Human Services	Fax (530) 749-6797
P.O. Drawer 2320	
6000 Lindhurst Avenue, #504	
Marysville, CA 95901	
Jackie Watson, Coordinator	

Long-Term Care Facility Information Sheet For Public Assistance or Medi-Cal Recipients (MC 171A)

The long term care (LTC) facility to which you are being admitted must comply with various federal and state regulations in order for its services to be paid for by the Medi-Cal program. Please cooperate with the LTC facility in completing any federal and state forms that must be prepared. The information you provide on these forms will assist in ensuring that you receive all of the benefits to which you are entitled without any undue delays. The Medi-Cal Long-Term Care Facility Admission and Discharge Notification Form (MC 171) which you have just been asked to complete is such a form.

The information you provide will be checked by computer with information provided by employers, banks, Social Security Administration, tax files, welfare, and other agencies.

California Code of Regulations, Title 22, Section 50185, says that as a Medi-Cal recipient you must report any changes in circumstances that might affect your eligibility for Medi-Cal no later than 10 calendar days following the date of the change. To assist you in reporting this type of change in your circumstances, the LTC facility will send the MC 171 to the appropriate Social Security Office and the county welfare department on your behalf. You are still responsible for ensuring that the proper action is taken in regard to your eligibility for Medi-Cal benefits, and therefore, if you do not hear from either SSA or the county within 45 days, please contact them immediately.

Depending on your individual situation, you may have to pay or obligate to pay a portion of your medical costs before Medi-Cal can pay for the rest of your care. This obligation is referred to as the recipient's share of cost. A worker from the county welfare department will determine whether you have a share of cost and the amount of any obligation now that you have entered an LTC facility. Persons in LTC facilities who have a share of cost pay or obligate the share of cost directly to the facility.

You have the right to a fair hearing if you are dissatisfied with any action taken by the county welfare department or the State Department of Health Services. If you wish to ask for a fair hearing, you must do so within 90 days after the date the notice of action was sent by the county or the date of the action with which you are dissatisfied.

To request a fair hearing, write to the Administrative Adjudication Division, Department of Social Services, 744 P Street, Sacramento, CA 95814. You may also request a fair hearing by calling Toll Free: 800-952-5253.

If you want a family member to act on your behalf or you have any question or need other services, please contact your county welfare department for assistance.

Information Notice 006A

Discharge to Home

Figure 3. Discharge to home.

This is a sample only. Please adapt to your billing situation.

In this example, a patient was admitted to an NF-B on October 11, 2015, and remained until October 31, 2015. Therefore on line 1, "101115" and "103115" are entered in the *Dates of Service* fields (Boxes 12 and 13).

During this billing period, the patient's status is noted as "01" (patient admitted) in the *Patient Status* field (Box 14). See the *Payment Request for Long Term Care (25-1) Completion* section for more information about patient status codes.

Because the billing period is for 20 days at the NF-B per diem rate of \$109.53, the gross amount \$2190.60 is entered in the *Gross Amount* field (Box 17).

Because this claim is submitted with a diagnosis code, an ICD indicator is required as an additional digit before the ICD-10-CM code in the *Primary DX Code* field (Boxes 16 and 36). An indicator is required only when an ICD-10-CM/PCS code is entered on the claim.

On November 6, 2015, the patient was discharged to home. The date of service period extended from November 1, 2015, through November 6, 2015, and is entered on line 2 in the *Date of Service* field (Boxes 31 and 32). During this billing period, the patient's status is noted as "04" (patient discharged to home) in the *Patient Status* field (Box 33).

This billing period is calculated based on six days minus <u>one</u> day for discharge at the NF-B per diem rate of \$109.53. The gross amount, \$547.65, is entered in the *Gross Amount* field (Box 36).

Also, because these services require a *Treatment Authorization Request* (TAR), the nine-digit *TAR Control Number* (TCN) is entered in the *TAR Control No*. field (Boxes 8 and 27).

See the *Payment Request for Long Term Care (25-1) Completion* section of this manual for more information about completing fields 119 and 127.

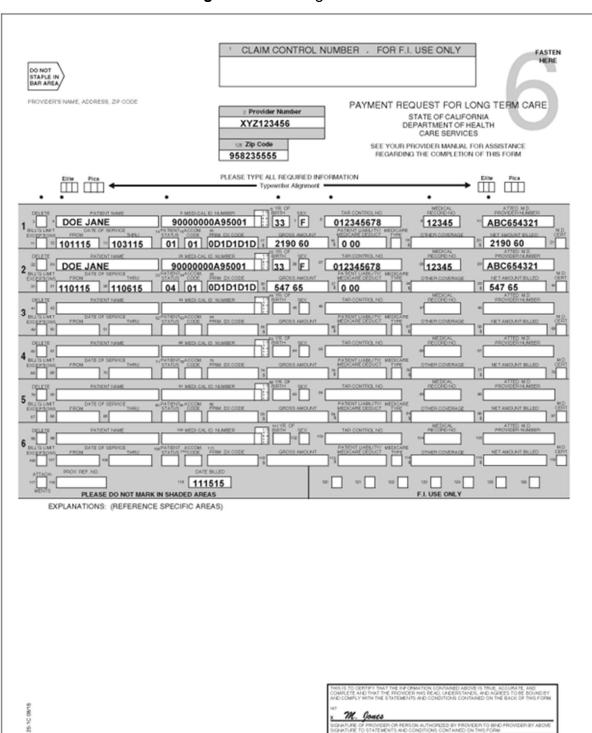


Figure 3. Discharge to Home.

Legend

Symbols used in the document above are explained in the following table.

Symbol	Description
‹ ‹	This is a change mark symbol. It is used to indicate where on the page the most recent change begins.
>>	This is a change mark symbol. It is used to indicate where on the page the most recent change ends.